

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

STAFF MEETING MINUTES

July 22, 2015

The Columbia County Board of Commissioners met in scheduled session with Commissioner Henry Heimuller and Commissioner Earl Fisher. Commissioner Anthony Hyde was not present.

Commissioner Heimuller called the meeting to order.

REQUEST FOR DOG PARK AT ASBURY ACRES:

Glen Crinklaw, Parks Director, presented the Board with a recommendation from the Columbia County Parks Advisory Committee (CCPAC) to establish an off-leash dog run area at Asbury Acres. The basis for the request is to accommodate a park use that has already developed and appears to be growing. The proposal includes a 10'x10' covered ball throw station to be constructed adjacent to the parking area off Saulser Road, along with signage indicating the designated off-leash dog run area. Commissioner Heimuller suggested the ball throw station be designed and constructed so that it provides for multiple uses, i.e. picnic seating, etc. After discussion, there was Board consensus to accept the CCPAC recommendation and direct staff to proceed with the project as proposed.

REQUEST TO VACATE SECTIONS OF STREETS IN GOBLE:

Dave Hill, Public Works Director, reviewed his memo to the Board dated 7/15/15 regarding the proposed street vacation of various portions of Foster Street, River Street, Lake Street and 2nd Street in the Goble area. He referred to the marked area on the map attached to his memo. This proposal is a result of a petition filed by John and Cory Henderson because the building site and septic system will be partially located on

the roads to be vacated. The only other property owner abutting the proposed road vacation is James and Carole Fischer who have signed the consent form. Therefore, 100% of the abutting property owners have consented to the proposed road vacations. Planner Glen Higgins and Surveyor Nathan Woodward have both reviewed this petition and support this request. Dave believes these vacations are in the best interest of the public and would recommend approval. With that, *Commissioner Fisher moved and Commissioner Heimuller seconded to authorize Dave Hill to move forward with the vacation process for the properties as discussed. The motion carried unanimously.*

ASSESSORS DEPARTMENTAL REORGANIZATION/PERSONNEL REQUESTS:

Sue Martin, County Assessor, was present for discussion on some changes to her department. She explained that due to some unexpected personnel changes - the sudden death of the Chief Cartographer, retirement of the Sales Data Analyst and most senior appraiser, and now the retirement of our most senior assessment clerk - all within the last six months, it has provided the opportunity to analyze personnel needs now and in the future to determine how best to reorganize our office for the most efficient operations. Because these changes happened quickly, Sue had originally added two new assessment clerk positions in the FY16 budget rather than fill the chief cartographer. She would like to begin developing a new position using the skills of the Data Analyst that would benefit the technological needs in Assessment and GIS Database programming and maintenance. At this point, Sue is only requesting approval to fill an Appraiser Trainee position. In reviewing her departmental budget, there should not be any increase in personnel costs since the starting pay for an appraiser trainee is much less than the current salary for the retiring clerk. After discussion, *Commissioner Fisher moved and Commissioner Heimuller seconded to authorize the Assessor to fill (1) Appraiser Trainee position. The motion carried unanimously.*

There was no Executive Session held.

With nothing further coming before the Board, the meeting was adjourned.

Staff Minutes

7/22/15

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Dated at St. Helens, Oregon this 22nd day of July, 2015.

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: _____

Henry Heimuller, Chair

By: _____ Not Present

Anthony Hyde,
Commissioner

By: _____

By: _____

Jan Greenhalgh

Board Office Administrator